

## Types of material

Use *SUNScholar* to centrally host, archive and pre-serve research articles, presentations, conference papers, e-mails, web pages, sound files (e.g. speeches), photos, video files (e.g. interviews), newspaper and other media articles, books, inaugural addresses, maps, theses & dissertations, data sets and many more!

## Copyright

Only the following will be hosted on *SUNScholar*:

- ♦ where SU is the copyright owner of the work;
- ♦ where consent was obtained from the original copyright owner, and the letter of consent archived together with the item; or
- ♦ where publishers allow us to archive research on a repository. Visit SHERPA RoMEO for more info:

<http://www.sherpa.ac.uk/romeo/>



## Alternative ways of licensing



*Creative Commons* offers flexible copyright management tools for creative work, which includes a range of licenses that creators can use to manage their copyright in the online environment, each offering its own specific protections and freedoms. Creative Commons has built upon the “all rights reserved” of traditional copyright to create a voluntary “some rights reserved” system.

<http://za.creativecommons.org/>

## Using *SUNScholar*

**Access** from: <https://scholar.sun.ac.za/xmlui>

**Login** at: <https://scholar.sun.ac.za/xmlui/login>

To be able to **submit**, you need to be a registered *SUNScholar*-user. Rights need to be assigned to you before you can start submitting items to a collection.

**Register** by logging in using your US campus-logins. Guidelines on how to register: <http://bib.sun.ac.za/images/5/56/Register.pdf>

**Apply** for authorisation to submit to a specific collection. Contact *SUNScholar* (see details below).

**Submit** your item. Guidelines on how to submit: <http://bib.sun.ac.za/images/e/e6/Submission1.pdf>

## Contact Us

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[http://bib.sun.ac.za/index.php/](http://bib.sun.ac.za/index.php/SUNScholar)  
**SUNScholar:**  
[scholar.sun.ac.za](http://scholar.sun.ac.za)

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## *SUNScholar*



<https://scholar.sun.ac.za/xmlui>

**Your research -  
cited more,  
preserved forever!**

## What is SUNScholar?

SUNScholar is the name of the digital research repository (digital library) of the University of Stellenbosch. Through this repository we would like to preserve and provide free and open access to most research related material produced by members of the University of Stellenbosch community.

The address is:

<https://scholar.sun.ac.za>

## What is a digital research repository?

Clifford Lynch (2003) defines a “repository” as “a **set of services** offered to the members of a community, for the **management** and **dissemination** of completed digital research material donated to or created by the institution and its community members. This set of services includes the **collection**, **storage** and **preservation** in digital format, and **retrieval** of items submitted to the repository.”

## What is “open access”?

According to the *Public Library of Science* (PLOS), through open access everything published on the repository is freely available online throughout the world, for others to read, download, copy, distribute

and use (with attribution) any way they wish. Although SUNScholar supports open access, we fully acknowledge that in some instances it is important to restrict access to an item, e.g. where patents, embargoes, confidentiality, etc. apply. We there-

fore manage our repository accordingly.



There are different approaches to open access (OA):

- ♦ Publishing research within an institutional repository;
- ♦ Publishing research in a peer-reviewed journal and an institutional repository (with consent from the publisher);
- ♦ Publishing material within an open access journal e.g. those included in DOAJ (Directory of Open Access Journals):

<http://www.doaj.org/>



## Benefits for you as a researcher

Following just some benefits offered by SUNScholar:

It provides a **central archive** of all SU research and as such accelerates research and enriches education.

It vastly increases the **visibility**, **usage** and **impact** of SU research worldwide (Jones, Andrew & MacColl, 2006).

It **attracts researchers** in other disciplines from other institutions who would not normally have access to your research, e.g. those who do not subscribe to a journal in which you published.

It may lead to **better funding** opportunities.

It encourages **dialogue** between researchers.

**Persistent URL's** are assigned to each item for citation purposes.

All items—including full text pdf files—are **fully searchable**.

It presents a **complete profile** of all research output conducted by you, your department, your faculty with links to the full text.

We strictly adhere to **copyright** policies, and only research material for which copyright has been cleared or for which we obtained written consent will be archived.

It can help increase not only your own **research profile**, but also that of the Stellenbosch University.

Fellow researchers can **build on completed research**, e.g. by making use of existing data sets without having to invest more time and money and repeat research already conducted.

The repository is managed by **IT experts** within a very stable environment. Research material will be digitally archived and made accessible for years to come.

## File formats on SUNScholar

All file formats are accepted, but open formats are recommended and required, e.g. pdf.



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SUNScholar!  
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